

**Connecticut Expo Center, LLC**  
**265 Reverend Moody Overpass**  
**Hartford, CT 06120**  
**PH (860) 493-1300 • FAX (860) 493-1304**

# AUDIO VISUAL

## PRESENTATION TECHNOLOGY

Name of Show \_\_\_\_\_ Show Dates \_\_\_\_\_ Booth # \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_  
Street City State Zip

Contact Person \_\_\_\_\_ Telephone# \_\_\_\_\_ Fax# \_\_\_\_\_

Please Print

**PAYMENT METHOD**

All orders must include valid credit card number

CREDIT CARD NUMBER (DO NOT LEAVE SPACES BETWEEN NUMBERS)

□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□
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Check/Money order enclosed or  
 MasterCard  VISA  Amex

MONTH YEAR  
 □□ - □□

I also authorize charging any unpaid balance to my credit card

CARD EXPIRATION DATE MUST BE VALID THROUGHOUT THE EVENT LISTED ABOVE

\_\_\_\_\_  
 CREDIT CARD HOLDER SIGNATURE

\_\_\_\_\_  
 NAME AS IT APPEARS ON CREDIT CARD

\_\_\_\_\_  
 DATE

**PLEASE MAKE CHECKS PAYABLE TO CONNECTICUT EXPO CENTER.**

QTY	EQUIPMENT	DAY(S) OF USAGE	UNIT PRICE	LABOR RATE
<b>LCD PROJECTORS</b>				
	LCD DATA S PROJECTOR (small room)		395.00	
	LCD DATA X PROJECTOR (large room)		495.00	
	LCD PROJECTOR EXTRA BRIGHT		CALL	
	LCD PACKAGE (7' screen, VGA computer ext. cable, Projector Table)		100.00	
	SONY DSC 1024HD SWITCH (easy hook-up of multiple computers)		150.00	
	LAPTOP COMPUTER (with CD Rom, 3''floppy, & zip drive)		175.00	
	18'' FLAT PLASMA SCREEN		150.00	
	42'' FLAT PLASMA SCREEN		500.00	
<b>PROJECTORS</b>				
	OVERHEAD PROJECTOR 5000 LUMEN W/ EXTRA BULB		50.00	
	SLIDE PROJECTOR W/ WIRELESS REMOTE		75.00	
	SLIDE PROJECTOR ACCESSORIES		CALL	
<b>SCREENS</b>				
	TRIPOD OR WALL SCREENS- 5', 6', 7'		50.00	
	10' SCREEN		100.00	
	FAST FOLD SCREENS 6X8 FRONT OR REAR PROJECTION		150.00	
	FAST FOLD SCREENS 7X10 FRONT OR REAR PROJECTION		150.00	
<b>SUBTOTAL</b>				

Please return this form (7) seven days or more in advance of the event move-in date accompanied by full payment to ensure service during the event.

Orders after (7) seven days will incur a delivery charge.

Rates are at the sole discretion of the CT Expo Center and are subject to change.

**LABOR CHARGES**  
**APPLY AFTER 1<sup>ST</sup> ½ hour**  
 \$50/ after 1<sup>ST</sup> ½hr  
 (7am - 6pm, Mon-Fri)

**OVERTIME:** \$75/ after 1<sup>ST</sup> ½hr  
 (All hours other than above and Sat, Sun & Holidays)

Please call for assistance on building the right package for your requirements.

24 HOUR CANCELLATION FEE subject to 18% service charge and 6% sales tax.

LOSS OR DAMAGE TO EQUIPMENT WILL RESULT IN A CHARGE OF THE CURRENT MARKET PRICE.

QTY	EQUIPMENT	DAY (S) OF USAGE	UNIT PRICE	LABOR RATE
<b>VIDEO CONFERENCING</b>				
	POLYCOM VIEW STATION (includes 2 hours of technician time, 27" TV with cart)		1000.00	
	DOCUMENT CAMERA		125.00	
	SCAN CONVERTER		100.00	
	ANALOG WAY SWITCHER		150.00	
	GETNER (telephone Hybrid)		150.00	
<b>VIDEO</b>				
	27" MONITOR/VCR W/ STAND		175.00	
	32" MONITOR/VCR W/ STAND		250.00	
	56" LARGE SCREEN TV/VCR ON STAND		350.00	
	96" VIDEO PROJECTION PACKAGE (projector, VCR, screen, sound, stand)		450.00	
	VHS VCR-4 HEAD W/REMOTE		75.00	
	BETA SP PLAYER		CALL	
	COMPONENT DVD PLAYER		125.00	
<b>AUDIO</b>				
	WIRELESS LAVALIER MICROPHONE (AKA tie or clip-on mic)		125.00	
	WIRELESS HAND HELD MICROPHONE (Great for Q & A)		125.00	
	TABLE TOP MICROPHONE		50.00	
	STANDING MICROPHONE		50.00	
	PODIUM-NO MICROPHONE		75.00	
	EXECUTIVE PODIUM (timer, light, mic)		125.00	
	PZM/PCC BOUNDARY MIC (Low profile, used for recording)		75.00	
	4 CHANNEL MIXER		50.00	
	8 CHANNEL MIXER		75.00	
	16 CHANNEL MIXER		125.00	
	SOUND SYSTEM (meeting room A or B)		150.00	
	SOUND SYSTEM (meeting room A & B)		250.00	
	SOUND SYSTEM (Entertainment & Special Events)		CALL	
	AUDIO CASSETTE DECK		50.00	
	CD PLAYER 5 DISC		50.00	
	CD/TAPE W/ SPEAKERS		50.00	
<b>COMPUTER ACCESSORIES</b>				
	20" COMPUTER MONITOR		125.00	
	18" FLAT SCREEN COMPUTER MONITOR		150.00	
	42" FLAT PLASMA SCREEN		500.00	
	DATA SWITCHER (Up to 4 Laptops into 1 projector w/ 6' cables)		75.00	
	VGA EXTENSION CABLES (from Podium to LCD, ect.)		50.00	
	VIDEO VISUALIZER (electronic overhead, need monitor or projector)		200.00	
	LAP TOP W/ CD ROM		125.00	
	WIRELESS COMPUTER MOUSE		50.00	
<b>SUBTOTAL</b>				

QTY	EQUIPMENT	DAY (S) OF USAGE	UNIT PRICE	LABOR RATE
<b>MEETING ROOM ENHANCEMENTS</b>				
	VHS CAMCORDER PACKAGE		250.00	
	ROLLING STANDS, SAFE LOC STANDS		20.00	
	FLIP CHART W/1 PAD, MARKERS & MASKING TAPE		25.00	
	EXTRA FLIP CHART PAD		15.00	
	3M POST-IT FLIPCHART PAD		25.00	
	WHITE BOARD 4' X 3' W/ MARKERS		40.00	
	WHITE BOARD 4' X 6' W/ MARKERS		75.00	
	DISPLAY EASELS-METAL		15.00	
	LASER POINTER		35.00	
	POLYCOM SPEAKER PHONE		125.00	
	POLYCOM EX W/ 2 EXTENTION MICS		175.00	
	FAX MACHINE LIGHT DUTY		75.00	
	FAX MACHINE HEAVY DUTY		125.00	
	HP FAX, SCANNER, COPIER, PRINTER		150.00	
	DIGITAL DESK TOP COPIER		150.00	
	PRINTER		125.00	
	HI SPEED FULL FUNCTION COPIER		CALL	
	COLOR LASER PRINTER		CALL	
	COMPUTERS-DESK TOP OR LAPTOP		CALL	
	GROUP AUDIO CONFERENCING		CALL	
	5-PANEL ELECTRONIC WHITE BOARD		300.00	
<b>ELECTRICAL SUPPLIES</b>				
	SURGE PROTECTOR (6 OUTLETS)		35.00	
	EXTENSION CORD 25 FEET		35.00	
	EXTENSION CORD 50 FEET		45.00	
	EXTENSION CORD 100 FEET		55.00	
<b>SUBTOTAL</b>				

**TOTAL** \_\_\_\_\_

**DELIVERY CHARGE** \_\_\_\_\_

**6% CT State Sales Tax** \_\_\_\_\_

**GRAND TOTAL** \_\_\_\_\_