CONNECTICUT EXPO CENTER

Electrical Service Request

265 Reverend Moody Overpass, Hartford, CT 06120
Phone (860) 493-1300 | Fax (860) 493-1304

SHOW_____ SHOW DATES _____ BOOTH NO._____
FIRM NAME _____ PHONE _____ FAX _____
ADDRESS _____ CITY _____ STATE ___ ZIP _____
ORDERED BY _____

PAYMENT METHOD
All orders must include valid credit card number
CREDIT CARD NUMBER (DO NOT LEAVE SPACES BETWEEN NUMBERS)

☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

☐ Check/Money order enclosed or
☐ MasterCard ☐ VISA ☐ Amex

MONTH YEAR
☐☐ – ☐☐

I also authorize charging any unpaid balance to my credit card.

CARD EXPIRATION DATE MUST BE VALID THROUGHOUT THE EVENT LISTED ABOVE

CREDIT CARD HOLDER SIGNATURE _____ NAME AS IT APPEARS ON CREDIT CARD _____ DATE _____

PLEASE MAKE CHECKS PAYABLE TO CONNECTICUT EXPO CENTER.

QTY	DESCRIPTION	**ADVANCE RATE (7 DAYS PRIOR TO SET-UP DAY)**	**FLOOR RATE (AFTER 7 DAY DEADLINE)**	AMOUNT DUE
	120 VOLT ELECTRIC SERVICE CONNECTIONS 60 HZ/AC			
	OUTLET 1-1000 WATTS	75.00	110.00	
	OUTLET 1001- 2000 WATTS	125.00	175.00	
	ELECTRICAL SUPPLIES			
	SURGE PROTECTOR (6 OUTLETS)	35.00	45.00	
	EXTENSION CORD 25 FEET	35.00	45.00	
	EXTENSION CORD 50 FEET	45.00	55.00	
	EXTENSION CORD 100 FEET	55.00	65.00	
			TOTAL DUE	$

MOTOR & EQUIPMENT OUTLETS (MAXIMUM OF ONE CONNECTION PER POWER)

208V SINGLE PHASE (INCLUDE APPLICABLE LABOR CHARGES)

QTY	**LABOR** (rates on the right)	DESCRIPTION	**ADVANCE RATE (7 DAYS PRIOR TO SET-UP DAY)**	**FLOOR RATE (AFTER 7 DAY DEADLINE)**	AMOUNT DUE
		20 AMP /1-1/2 H.P. OR LESS	153.00	317.00	
		30 AMP /2 H.P. OR LESS	233.00	379.00	
		40 AMP /3 H.P. OR LESS	307.00	438.00	
		60 AMP /5 H.P. OR LESS	455.00	657.00	
		100 AMP /10 OR LESS	752.00	900.00	
		208V THREE PHASE (INCLUDE APPLICABLE LABOR CHARGES)			
		20 AMP /1-1/2 H.P. OR LESS	222.00	317.00	
		30 AMP /2 H.P. OR LESS	328.00	392.00	
		40 AMP /3 H.P. OR LESS	434.00	519.00	
		60 AMP /5 H.P. OR LESS	646.00	746.00	
		100 AMP /10 OR LESS	1070.00	1282.00	
				TOTAL DUE	$

1. Electrical power for all booths will be turned on ½ hour before show opening and turned off at show closing.

2. Please enclose sketch or NEMA number of 208V power outlets.

3. All orders not received 7 days prior to set-up day will be considered at the floor rate.

4. All electrical orders include sales tax of 6%.

LABOR CHARGED IN 1/2 HOUR INCREMENTS

CONNECT: $75/ ½ hr (8am – 4pm, Mon-Fri)

DISCONNECT: $100/ ½ hr (Any Time, Mon-Fri)

OVERTIME: $125/ ½ hr (All hours other than above and Sat, Sun & Holidays)

Labor is charged for the following:
***All 208 or 480 Volt orders**
*Correcting code violations
*Operating sound & light system
*Installing & removing exhibitor-owned lighting (6+)
*Taping down &securing wire for 3+ 110 Volt switches per booth
*Overhead work on manlifts