

MATERIAL HANDLING SERVICES

The rates quoted below are based upon straight time move-in and move-out. All charges are per cwt (100 lbs.) and are rounded up to the next 100 lbs. There is a 200 lb. minimum charge per shipment. Capital Convention Contractors will receive advance crated shipments at the warehouse and will provide up to 30 days storage prior to the show. Capital Convention Contractors will receive direct shipments at show site on scheduled move in day(s). Capital Convention Contractors will provide delivery to the booth, storage of empty packing materials, and return outbound shipments to the loading dock.

ADVANCE SHIPMENTS TO WAREHOUSE, CRATED ONLY

Common Carrier

Weight of shipment _____ cwt x **\$50.00** per 100 lbs. 200 lb. minimum = \$ _____

Specialized Carrier, Crated only

Weight of shipment _____ cwt x **\$62.50** per 100 lbs. 200 lb. minimum = \$ _____

DIRECT SHIPMENTS TO CONVENTION CENTER

Common Carrier

Weight of shipment _____ cwt. x **\$48.00** per 100 lbs. 200 lb. minimum = \$ _____

Specialized Carrier, Crated Only

Weight of shipment _____ cwt. x **\$60.00** per 100 lbs. 200 lb. minimum = \$ _____

Specialized Carrier, Uncrated

Weight of shipment _____ cwt. x **\$72.00** per 100 lbs. 200 lb. minimum = \$ _____

POV / Company trucks

Weight of shipment _____ cwt. x **\$48.00** per 100 lbs. 200 lb. minimum = \$ _____

SURCHARGES – Based upon the Material Handling Rate quoted above.

A 35% overtime surcharge per cwt, for each occurrence, will apply if:

- Shipments are received on overtime:
 - Monday through Friday before 8:00 a.m. and after 4:40 p.m.
 - Saturday, Sunday, or observe red union holidays
- Material is moved from the warehouse to show site on overtime due to scheduling conflicts beyond Capital's control.
- Freight is moved out of the show floor on overtime due to scheduling conflicts beyond Capital's control.

ADVANCE WAREHOUSE SHIPMENT– All materials shipped in advance to the warehouse must arrive by **Jan. 5, 2008**. Any shipment arriving after this date will be charged an additional 25% per cwt, \$50.00 minimum.

OUTBOUND SHIPPING: Exhibitors **MUST** contact their carriers for pickup at the loading dock. The drivers **MUST** check-in at the loading dock by 8:00pm Thursday, January 10, 2008.

CLASSIFICATIONS

- CRATED:** Material that is skidded or in any type of shipping container that can be unloaded at the dock with no additional handling required.
- ADDITIONAL HANDLING:** Material delivered by the carrier in such a manner that it requires additional handling, such as stacked and constricted space unloading, loads mixed with pad wrapped material and shipments that require additional time, equipment or labor to unload. **FedEx** and **UPS** are included in this category due to their delivery procedures.
- UNCRADED:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Tip to Save on Material Handling – CONSOLIDATE SHIPMENTS!

EXHIBITOR NAME: _____ TEL #: _____

BILLING ADDRESS: _____ FAX #: _____

CITY /STATE /ZIP: _____ AUTHORIZED BY _____

BOOTH #: _____ E-MAIL: _____