

ORDER SUMMARY

PAYMENT POLICY: All orders faxed or mailed to Capital must be accompanied by a Credit Card Authorization. Payment in full is due at show site. Absolutely no show site orders will be executed prior to full payment of all customer' bills.

Calculate your orders:

<i>Service</i>	<i>Amount Due</i>
* Exhibitor Booth Labor	\$ _____
* Material Handling	\$ _____
Furnishings & Accessories	\$ _____
Standard & Deluxe carpet	\$ _____
Custom Exhibit Rental	\$ _____
Special Signs and Banners	\$ _____
* Cleaning	\$ _____
Tax CT 6%	\$ _____
TOTAL ESTIMATED CHARGES	\$ _____

* Indicates nontaxable services

PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES

ALL CHARGES MUST BE PAID PRIOR TO THE CLOSE OF THE SHOW

Orders received without full payment or credit card information will not be processed.

MAKE CHECKS PAYABLE TO: Capital Convention Contractors
 Checks must include exhibiting firm name and booth number

RETURN VIA FAX: 978-562-9600

PLEASE FILL OUT THE INFORMATION BELOW

Exhibitor _____ Booth _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Contact _____